

Message Text

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PAGE 01 CANBER 03059 01 OF 07 211008Z

ACTION EA-12

INFO OCT-01 ISO-00 EB-08 MMO-01 SIG-03 CA-01 A-01
SY-05 SSO-00 INRE-00 INR-10 PER-01 ICA-11 ABF-01
FS-01 OC-06 CCO-00 FBOE-00 OPR-02 COME-00 VO-05
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FM AMEMBASSY CANBERRA

TO SECSTATE WASHDC IMMEDIATE 3059

LIMITED OFFICIAL USE SECTION 1 OF 7 CANBERRA 3059

E.O. 11652: GDS

TAGS: ASIG, AS

SUBJECT: EA/ANP INSPECTION COMPLIANCE

1. THE FOLLOWING IS THE MISSION'S CONSOLIDATED COUNTRY REPORT ON ACTIONS TAKEN TO DATE TO COMPLY WITH THE RECOMMENDATIONS CONTAINED IN THE EA/ANP INSPECTION REPORT OF FEBRUARY 1978. RECOMMENDATIONS ARE DISCUSSED IN THE SEQUENCE THEY APPEAR IN THE REPORT.

2. BEGIN LIMITED OFFICIAL USE

A. POLITICAL AFFAIRS - CANBERRA, INSPECTION MEMORANDUM NO. 3.1

3.1-1: EMBASSY CANBERRA HAS AND WILL CONTINUE PERIODICALLY TO REVIEW AND UPDATE GUIDELINES GOVERNING THE POLITICAL REPORTING REQUIREMENTS OF ITS CONSTITUENT POSTS.

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B. ECONOMIC/COMMERCIAL AFFAIRS - CANBERRA, INSPECTION MEMORANDUM

4.1

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PAGE 02 CANBER 03059 01 OF 07 211008Z

4.1-1: THE EMBASSY HAS TAKEN STEPS TO COMPLY WITH THE INSPECTOR'S RECOMMENDATIONS ON THE MODIFICATION OF THE COUNTRY COMMERCIAL PROGRAM (CCP) BOTH IN TERMS OF ITS SUBSTANCE AND ITS IMPACT ON THE CONSTITUENT POSTS' E/C RESOURCES. THIS HAS BEEN EMBODIED IN REPORTS TO THE DEPARTMENT ON THE CURRENT FY'S PROGRAM AS CONTAINED IN THE PERIODIC REPORTS

FROM CANBERRA CONTAINED IN CANBERRA TELEGRAMS 2719, 2159, AND 676, AND IN THE FORWARD PLANNING FOR THE FY '79 CCP CONTAINED IN CANBERRA 2122.

4.1-2: THE EMBASSY IS TAKING STEPS TO PROVIDE WRITTEN UP-DATED GUIDELINES TO THE CONSTITUENT POSTS FOR ECONOMIC AND COMMERCIAL REPORTING IN THEIR DISTRICTS. THIS IS BEING DONE BY A REVISION OF THE MARCH 20, 1975 INSTRUCTION ON "DIVISION OF REPORTING RESPONSIBILITIES" ISSUED BY THE THEN DCM. INITIAL ORAL REVIEWS HAVE ALREADY BEEN UNDERTAKEN BY THE NEWLY ARRIVED E/C COUNSELOR AS HE HAS MET WITH E/C OFFICERS IN SYDNEY AND ON THE VISIT TO CANBERRA OF OFFICERS FROM OTHER POSTS.

4.1-3: THE METALS AND MINERALS OFFICER POSITION HAS BEEN REDESIGNATED TO THAT OF A REGIONAL RESOURCES OFFICER (RRO).

4.1-4: CANBERRA'S TELEGRAM 2801 PROVIDES THE EMBASSY'S RESPONSE TO THE INSPECTORS' RECOMMENDATION THAT THE FSS SECRETARIAL POSITIONS BE ABOLISHED.

4.1-5: THIS RECOMMENDATION WILL REQUIRE ACTION BY THE DEPARTMENT ALTHOUGH THE EMBASSY HAS BEEN IN DISCUSSIONS WITH THE IMC CONCERNING THIS ACTION.

4.1-6: THE EMBASSY HAS DECIDED THAT THE CONSUL GENERAL IN LIMITED OFFICIAL USE

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PAGE 03 CANBER 03059 01 OF 07 211008Z

SYDNEY SHALL SUPERVISE THE DIRECTOR OF THE INTERNATIONAL MARKETING CENTER.

4.1-7: THE EMBASSY IN CANBERRA IS REVIEWING THE CCP IN THE CONTEXT OF THE IMC AND THE EMBASSY'S AND CONSTITUENT POSTS' E/C AND TRADE PROMOTION RESPONSIBILITIES TO SEE THAT THE IMC EXHIBITS SCHEDULE IS INTEGRATED INTO THE OVERALL PROGRAM OBJECTIVES.

C. CONSULAR AFFAIRS - CANBERRA, INSPECTION MEMORANDUM NO. 5.1

5.1-1: DISCUSSION HAS TAKEN PLACE WITH REGARD TO THE ASSIGNMENT OF AN OFFICER ON A PART-TIME BASIS.

5.1-2: AGREEMENT HAS BEEN REACHED IN THE DEPARTMENT TO TRANSFER THE POSITION TO SYDNEY.

D. AUSTRALIAN-AMERICAN EDUCATIONAL FOUNDATION - CANBERRA,

INSPECTION MEMORANDUM 6.1B

6.1B-1; 6.1B-2; 6.1B-3: ALL OF THESE RECOMMENDATIONS HAVE BEEN

TAKEN UP WITH THE EXECUTIVE DIRECTOR OF THE FOUNDATION,
AND WILL BE IMPLEMENTED.

E. ADMINISTRATIVE AFFAIRS - CANBERRA, INSPECTION MEMORANDUM NO. 7.1

7.1-1: AN AMERICAN PERSONNEL/ASSISTANT GENERAL SERVICES OFFICER
POSITION HAS BEEN ESTABLISHED AT EMBASSY CANBERRA.

7.1-2: THE EMBASSY HAS MADE ARRANGEMENTS FOR ONE AMERICAN SECRETARY
TO DO THE CLASSIFIED TYPING OF THE ADMINISTRATIVE COUNSELOR
AND THE RSO. THE EMBASSY IS CONSIDERING RELOCATING THE RSO,
TSO, AND SEABEE NEAR THE NCOIC'S OFFICE.

7.1-3: COMPLIANCE WITH EA/EX.
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PAGE 04 CANBER 03059 01 OF 07 211008Z

7.1-4: THE EMBASSY IS IN THE PROCESS OF SUBMITTING ADEQUATE,
FORMAL JUSTIFICATION DOCUMENTS IN SUPPORT OF ITS
RESIDENTIAL LEASING PROGRAM.

7.1-5: THE POST REPORT FOR AUSTRALIA, CURRENTLY IN THE PROCESS
OF REVISION, WILL INCLUDE A DESCRIPTION OF CURRENT
HOUSING POLICIES.

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PAGE 01 CANBER 03059 02 OF 07 211037Z
ACTION EA-12

INFO OCT-01 ISO-00 EB-08 MMO-01 SIG-03 CA-01 A-01
SY-05 SSO-00 INRE-00 INR-10 PER-01 ICA-11 ABF-01
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FM AMEMBASSY CANBERRA

TO SECSTATE WASHDC IMMEDIATE 3060

LIMITED OFFICIAL USE SECTION 2 OF 7 CANBERRA 3059

7.1-6: THE EMBASSY'S FSL EMPLOYEES' HANDBOOK INDICATES WHERE U.S. GOVERNMENT EMPLOYEE PRACTICES DIFFER FROM AUSTRALIAN EMPLOYMENT PRACTICES. THESE DIFFERENCES ARE ALSO EXPLAINED IN DETAIL TO NEW FSL EMPLOYEES.

7.1-7: THE EMBASSY AND ICA/CANBERRA HAVE ISSUED A NOTICE DESCRIBING REVISED ICA VOUCHER PROCESSING PROCEDURES IN AUSTRALIA.

7.1-8: THE EMBASSY PLANS TO WITHHOLD REQUESTING THAT BUDGET AND FISCAL CLERK POSITION NO. CA-14 BE ABOLISHED UNTIL THE FOREIGN AFFAIRS DATA PROCESSING CENTER IN BANGKOK (FADPC) HAS INITIATED NEW PROCEDURES FOR MECHANIZATION OF THE EMBASSY'S ACCOUNTING AND DISBURSING FUNCTIONS, AND BOTH FADPC AND THE EMBASSY HAVE HAD AN OPPORTUNITY TO ASSESS THE INITIAL IMPACT OF MECHANIZATION ON THE EMBASSY'S WORKLOAD. A SURVEY TEAM FROM FADPC IS SCHEDULED TO VISIT THE EMBASSY IN JULY 1978 TO INITIATE MECHANIZATION PROCEDURES.

7.1-9: THE EMBASSY WILL BE IN A BETTER POSITION TO ASSESS THIS RECOMMENDATION WHEN THE FOLLOW-ON WORKLOAD DISTRIBUTION IN THE BUDGET AND FISCAL UNIT IS DETERMINED AFTER MECHANIZATION OF ITS ACCOUNTING AND LIMITED OFFICIAL USE

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PAGE 02 CANBER 03059 02 OF 07 211037Z

DISBURSING FUNCTIONS.

7.1-10: COMPLIANCE WITH A/OC.

7.1-11: THE RCO HAS BROUGHT THE ISSUE TO THE DEPARTMENT'S ATTENTION.

7.1-12: THE EMBASSY'S COMMUNICATION AND RECORDS OFFICER WAS INFORMED AT THE APRIL 3-5, 1978 CRO CONFERENCE IN BANGKOK THAT A/OC IS AGAIN CONSIDERING THE POSSIBILITY OF MODIFYING THE EXISTING RADIO EQUIPMENT TO MEET THE SPECIFICATIONS OF AUSTRALIAN AUTHORITIES.

7.1-13: COMPLIANCE WITH A/OC.

7.1-14: THE EMBASSY HAS OBTAINED THE APPROVAL OF EA/EX FOR ITS LONG-STANDING REQUIREMENT FOR A WAREHOUSE OF ITS OWN. THE EMBASSY SIGNED A LEASE FOR THE NEW WAREHOUSE EFFECTIVE MARCH 15, 1978. THE EMBASSY IS IN THE PROCESS OF ACQUIRING ITS OWN TRUCK AS AN ADDITION TO ITS VEHICLE FLEET.

7.1-15: THE EMBASSY WILL SEPARATE PHYSICAL CONTROL AND RECORD-KEEPING OF NONEXPENDABLE PROPERTY AND SUPPLIES BY ASSIGNING ONE OF THE FUNCTIONS TO THE NEW PERSONNEL/ ASSISTANT GENERAL SERVICES OFFICER UPON HIS ARRIVAL IN

CANBERRA IN JUNE 1978.

7.1-16: THE NEW PERSONNEL/ASSISTANT GENERAL SERVICES OFFICER
WILL BE DESIGNATED AS PROPERTY DISPOSAL OFFICER.

7.1-17: OFFICIAL CASH FROM THE SALE OF PROPERTY IS CURRENTLY
TRANSFERRED FROM ONE INDIVIDUAL TO ANOTHER ON THE BASIS
OF A FORMAL RECEIPT. THE USDO ACKNOWLEDGES RECEIPT OF
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PAGE 03 CANBER 03059 02 OF 07 211037Z

THE FUNDS ON EACH APPLICABLE SURVEY REPORT.

7.1-18: A WORK ORDER SYSTEM ALONG THE LINES RECOMMENDED HAS
BEEN IN EFFECT SINCE 1974. THE ONLY EXCEPTION TO THE
REQUIREMENT FOR WRITTEN WORK ORDER REQUESTS IS IN
EMERGENCIES.

7.1-19: COMPLIANCE FOR THIS RECOMMENDATION IS ASSIGNED TO A/FBO.
HOWEVER, THE EMBASSY WHOLEHEARTEDLY ENDORSES IT, ON THE
BASIS OF VURRENT OPPORTUNITIES TO PURCHASE RESIDENTIAL
HOUSING AT UNUSUALLY LOW COST, AND PLANS TO SUBMIT SPECIFIC
RECOMMENDATIONS TO A/FBO.

7.1-20: THE EMBASSY LEASED ITS OWN WAREHOUSE SPACE EFFECTIVE
MARCH 15, 1978.

7.1-21: THE EMBASSY WILL CARRY OUT ITS LONG-STANDING PLAN TO
CONSOLIDATE ITS GENERAL SERVICES OPERATIONS AT ONE
LOCATION WHEN ITS WAREHOUSING PROJECT IS COMPLETED.

7.1-22: COMPLIANCE FOR THIS RECOMMENDATION LIES WITH A/FBOM
HOWEVER, THE EMBASSY WOULD LIKE TO COMMENT THAT IT IS CURRENTLY IN
THE PROCESS OF REFURBISHING THE LAST OF THE SIX HOUSES ON
THE KINGSTON COMPOUND. WHILE IT IS THUS SOMEWHAT PREMATURE
TO REPLACE THEM, THE EMBASSY IN DECEMBER 1977 SUBMITTED
TO A/FBO A PROPOSED PACKAGE DEAL FOR CONSTRUCTION OF
APARTMENTS AND TOWN HOUSES FOR ALL PERSONNEL ASSIGNED
TO CANBERRA NOT OCCUPYING U.S. GOVERNMENT-OWNED PROPERTIES.

7.1-23: THE EMBASSY INCLUDED PROVISION FOR A FIRE ESCAPE
STAIRWAY IN ITS PROPOSAL FOR REFURBISHING OF THE ATTIC
AREA OF THE CHANCERY FIRST SUBMITTED TO THE DEPARTMENT
IN 1973. IT SHOULD BE NOTED THAT THERE ARE AT PRESENT NO
OCCUPANTS IN THE ATTIC AREA.

7.1-24: THE EMBASSY DEVELOPED PLANS ALONG THE LINES OF THIS
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PAGE 04 CANBER 03059 02 OF 07 211037Z

RECOMMENDATION IN EARLY 1977, DISCUSSED THEM WITH THE INSPECTORS, AND WILL SEEK A/FBO CONCURRENCE TO MAKE THE NECESSARY RECONFIGURATION WHEN FUNDS BECOME AVAILABLE.

7.1-25: THE EMBASSY HAS INCLUDED APPROPRIATE SPACE FOR AN ACR IN THE ATTIC AREA OF THE CHANCERY SINCE 1973

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PAGE 01 CANBER 03059 03 OF 07 211158Z

ACTION EA-12

INFO OCT-01 ISO-00 EB-08 MMO-01 SIG-03 CA-01 A-01
SY-05 CCO-00 SSO-00 INRE-00 INR-10 PER-01 ICA-11
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FM AMEMBASSY CANBERRA

TO SECSTATE WASHDC IMMEDIATE 3061

LIMITED OFFICIAL USE SECTION 3 OF 7 CANBERRA 3059

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F. PERSONNEL EVALUATION SYSTEM, CANBERRA, INSPECTION MEMORANDUM
NO. 8-1

8.1-1: THE EMBASSY WILL CONTINUE TO ENSURE THAT OERS PREPARED AT THE EMBASSY AND CONSTITUENT POSTS REFLECT AND ARE IN ACCORDANCE WITH CURRENT GUIDELINES.

8.1-2: THE REVIEW PANEL AT THE EMBASSY WILL CONTINUE TO RETURN TO RATING OFFICERS THOSE OERS WHICH DO NOT CONTAIN SPECIFIC AREAS OF WEAKNESSES OR AREAS OF IMPROVEMENT IN SECTION IV-C OF THE EVALUATIONS.

8.1-3: THE EMBASSY WILL CONTINUE ITS PRACTISE OF ENSURING THAT AMERICAN SUPERVISORS PREPARE PERSONNEL EVALUATION REPORTS ON THEIR LOCAL EMPLOYEES PRIOR TO

APPROVAL OF THEIR PERIODIC STEP INCREASE.

G. POST MANAGEMENT, SYDNEY, INSPECTION MEMORANDUM NO. 9.1A

9.1A-1: MEETINGS BETWEEN THE CONSUL GENERAL AND MEMBERS OF THE ADMINISTRATIVE SECTION HAVE BEEN INCREASED IN LIMITED OFFICIAL USE

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PAGE 02 CANBER 03059 03 OF 07 211158Z

FREQUENCY TO MORE THAN THREE A DAY FROM THE PREVIOUS AVERAGE OF BETWEEN ONE AND TWO. DAILY CONTACT WITH THE ECONOMIC/COMMERCIAL SECTION IS NOW THE RULE AND AT LEAST ONE DAILY CONFERENCE WITH THE CHIEF OF THE CONSULAR SECTION CONTINUES AS IT HAS IN THE PAST. CONSULTATIONS WITH THE ICA OFFICE AND THE INTERNATIONAL MARKETING CENTER (IMC) TAKE PLACE ON THE AVERAGE OF ONCE EVERY TWO DAYS. THE REGULAR WEEKLY STAFF MEETING CONTINUES TO SERVE AS A USEFUL FORUM FOR SETTING ASSIGNMENT PRIORITIES AND OPEN DISCUSSION AND RESOLUTION OF PROBLEMS. SINCE THE TIME OF THE INSPECTION, THE CONSUL GENERAL HAS, DURING HOME LEAVES AND OTHER ABSENCES BY SECTION CHIEFS, PERSONALLY SUPERVISED THE ECONOMIC/COMMERCIAL SECTION FOR OVER TWO MONTHS AND THE ADMINISTRATIVE SECTION FOR ONE MONTH. HE BELIEVES THAT ANY WEAKNESSES IN SECONDARY MANAGEMENT LEVELS HAVE BEEN FULLY IDENTIFIED AND THAT PROPER STEPS ARE BEING TAKEN TO CORRECT THEM.

9.1A-2: THE CONSUL GENERAL HAS CAREFULLY REVIEWED CURRENT ECONOMIC AND POLITICAL REPORTING FROM THE POST. IT IS NOTED THAT UP UNTIL THE TIME OF THE INSPECTION THE CONSULATE GENERAL WAS OPERATING ON THE BASIS OF A MEMORANDUM FROM THE EMBASSY DATED MARCH 20, 1975, ENTITLED "DIVISION OF REPORTING RESPONSIBILITY." THE MEMORANDUM STATED IN PART: "IN THE ECONOMIC FIELD, THE REPORTING OF NATIONAL ECONOMIC POLICY, CONDITIONS AND TRENDS IS THE RESPONSIBILITY OF THE E/C SECTION OF THE EMBASSY. E/C WILL CALL ON THE CONSULATES FOR CONTRIBUTIONS IN THIS AREA AS REQUIRED. IN GENERAL, THERE IS LIMITED NEED IN WASHINGTON FOR REPORTING OF ECONOMIC CONDITIONS ON A REGIONAL OR LOCAL BASIS. IN VIEW OF THE WORKLOAD PRESSURE AND MANPOWER SHORTAGES

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PAGE 03 CANBER 03059 03 OF 07 211158Z

WHICH ALL THE CONSULATES FACE IN THEIR COMMERCIAL AND ECONOMIC WORK, IT SEEMS UNWISE TO ENCOURAGE DEVERSION OF OFFICER TIME TO THIS TYPE OF REPORTING." IN THE

FACE OF THIS POLICY, NO SPECIAL EFFORT WAS MADE TO ENCOURAGE ANALYTICAL ECONOMIC REPORTING AND, IN FACT, WHEN IT WAS DETERMINED THAT A REPORT ON FOREIGN INVESTMENT POLICIES BY THE NEW SOUTH WALES GOVERNMENT WOULD BE OF VALUE, IT WAS PREPARED IN COOPERATION WITH A MEMBER OF THE STAFF OF THE IMC DURING THE PERIOD BETWEEN THE CLOSURE OF THE OLD TRADE CENTER AND ITS REOPENING IN NEW FORM AS THE INTERNATIONAL MARKETING CENTER. THE SAME OPERATIONS MEMORANDUM ADVISED THE CONSULATES TO LIMIT POLITICAL REPORTING ON EVENTS OF STATE OR REGIONAL SIGNIFICANCE TO THOSE HAVING A BEARING ON NATIONAL DEVELOPMENTS AND INDICATED THAT THE EMBASSY WOULD ASK FOR SPECIAL REPORTING DURING UNUSUAL PERIODS, SUCH AS GENERAL ELECTIONS. THE CONSUL GENERAL PREPARED SEVERAL SUCH REPORTS DURING THE RECENT ELECTION CAMPAIGN AND SHARED IN A DEPARTMENT COMMENDATION FOR THE ELECTION REPORTING BY THE ENTIRE MISSION. IN VIEW OF THE EXPRESSED WISH OF THE INSPECTORS THAT REPORTING BE INCREASED, A NUMBER OF SPECIFIC ASSIGNMENTS HAVE BEEN MADE BY THE CONSUL GENERAL AND CARRIED OUT BY THE ECONOMIC SECTION, COVERING ECONOMIC DEVELOPMENTS IN NEW SOUTH WALES; AND POLITICAL REPORTS HAVE BEEN SUBMITTED ON STATE GOVERNMENT AFFAIRS, BOTH IN THE FORM OF LETTERS TO THE AMBASSADOR AND AIRGRAMS.

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PAGE 01 CANBER 03059 04 OF 07 211113Z
ACTION EA-12

INFO OCT-01 ISO-00 EB-08 MMO-01 SIG-03 CA-01 A-01
SY-05 SSO-00 INRE-00 INR-10 PER-01 ICA-11 ABF-01
FS-01 OC-06 CCO-00 FBOE-00 OPR-02 COME-00 VO-05
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FM AMEMBASSY CANBERRA
TO SECSTATE WASHDC IMMEDIATE 3062

LIMITED OFFICIAL USE SECTION 4 OF 7 CANBERRA 3059

A BIWEEKLY MEMORANDUM ENTITLED "ECONOMIC NOTES" FROM SYDNEY HAS BEEN INSTITUTED AND WILL BE CONTINUED IF IT IS FOUND OF VALUE BY CANBERRA AND WASHINGTON END USERS. REQUESTS FOR ECONOMIC AND POLITICAL REPORTING FROM WASHINGTON END

USERS WILL BE FILLED PROMPTLY WHEN AND IF RECEIVED. THE
CONSUL GENERAL CANVASSED WASHINGTON END USERS WHILE ON
HOME LEAVE DURING THE PERIOD IMMEDIATELY PRECEDING THE
INSPECTION AND WAS TOLD AT THAT TIME THAT REPORTING
FROM THE POST WAS CONSIDERED TO BE ENTIRELY ADEQUATE
FOR WASHINGTON REQUIREMENTS. HOWEVER, IN THE INTEREST
OF THE PROFESSIONAL DEVELOPMENT OF OFFICERS OF THE
POST, AS MUCH ADDITIONAL REPORTING WILL BE DEVELOPED AS
CAN BE OBTAINED WITHOUT DAMAGING THE TRADE PROMOTION
EFFORTS OF THE POST WHICH MUST RETAIN FIRST PRIORITY
AS THE ACTIVITY MOST VITAL TO THE PROMOTION OF
U.S. NATIONAL INTERESTS.

9.1A-3: EXPLICIT GUIDANCE AND AMPLE ALLOCATION OF REPRESENTATION
FUNDS HAVE BEEN GIVEN TO VARIOUS SECTIONS OF THE
CONSULAT GENERAL. THE AMOUNT OF REPRESENTATION BEING
CARRIED OUT BY THE OFFICERS INVOLVED HAS INCREASED
SIGNIFICANTLY. IN ONE INSTANCE WHERE THE RESPONSE WAS
PARTICULARLY DISAPPOINTING, THE FAILURE WAS NOTED IN
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PAGE 02 CANBER 03059 04 OF 07 211113Z

THE OFFICER'S EFFICIENCY REPORT AFTER BOTH ORAL AND
WRITTEN WARNINGS FAILED TO PRODUCE THE DESIRED EFFECT.

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H. POLITICAL AFFAIRS, SYDNEY, INSPECTION MEMORANDUM NO. 9.1B

9.1B-2: THE PRACTICE HAS BEEN ADOPTED OF PERIODIC LETTERS TO
THE AMBASSADOR ON DEVELOPMENTS OF POLITICAL INTEREST
IN THE CONSULAR DISTRICT INCORPORATING MATERIAL WHICH
WOULD OTHERWISE HAVE GONE INTO MEMORANDA OF CON-
VERSATION. THIS HAS BEEN FOUND TO BE GENERALLY
SATISFACTORY TO CANBERRA END USERS SINCE IT PERMITS
CONFLICTING POINTS OF VIEW TO BE CONTRASTED AND
COMPARED IN A SINGLE DOCUMENT. COPIES ARE NORMALLY
FORWARDED TO THE DES(MEMORANDA OF CONVERSATION WILL
ALSO BE PREPARED IN INSTANCES WHERE THEY ARE A MORE
APPROPRIATE FORM.

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I. ECONOMIC/COMMERCIAL AFFAIRS, SYDNEY, INSPECTION

MEMORANDUM NO. 9.1C

9.1C: GENERAL COMMENTS: AS THE INSPECTORS NOTE, THE POST DOES HAVE A HEAVY WORKLOAD OF ROUTINE AND REACTIVE NATURE. HOWEVER, IT IS MISLEADING TO IMPLY THAT THE POSTS'S ACTIVITIES STOP WITH THESE SERVICES. DURING LIMITED OFFICIAL USE

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PAGE 03 CANBER 03059 04 OF 07 211113Z

FISCAL YEAR 1977, EACH OFFICER OF THE E/C SECTION, AS WELL AS EACH PROFESSIONAL-LEVEL LOCAL EMPLOYEE, ORIGINATED AND CARRIED THROUGH AT LEAST ONE PROJECT THAT SHOWED A HIGH DEGREE OF ORIGINALITY, INITIATIVE, AND PERSERVERANCE. FOR EXAMPLE, FSO THOMAS SCANLON DEVELOPED A SERIES OF AFTER-SHOW PRESENTATIONS THAT MULTIPLIED THE BENEFIT THE U.S. DERIVED FROM A VIDEO TAPE RECORDING/CATALOG SHOW; FSO THOMAS HAWLEY ORIGINATED, PROCURED, AND MOUNTED A HIGHLY SUCCESSFUL EXHIBITION OF COMPUTER APPLICATIONS AT THE U.S. TRADE CENTER; FSL DAVID CRAIG ORGANIZED A GROUP ATTENDANCE AT THE NATIONAL ASSOCIATION OF FOOD EQUIPMENT MANUFACTURERS SHOW IN NEW ORLENAS, AND USED HIS OWN ATTENDANCE AT THE SHOW (AT MARGINAL COST TO THE USG) TO STRENGTHEN NOT ONLY THE SHOW ITSELF, BUT OTHER U.S. COMMERCIAL INTERESTS IN AUSTRALIA AS WELL; WHILE FSO JOHN WENTWORTH AND FSL CLAIRE ZSIROSSY ORGANIZED, PROCURED, AND MANAGED A VISIT USA SHOW WITHOUT PRECEDENT, SO FAR AS WE KNOW, IN ANY POST WITHOUT PERMANENT U.S. TRAVEL SERVICE PRESENCE.

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PAGE 01 CANBER 03059 05 OF 07 211120Z
ACTION EA-12

INFO OCT-01 ISO-00 EB-08 MMO-01 SIG-03 CA-01 A-01
SY-05 SSO-00 INR-10 INRE-00 PER-01 ICA-11 ABF-01
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FM AMEMBASSY CANBERRA

TO SECSTATE WASHDC IMMEDIATE 3063

LIMITED OFFICIAL USE SECTION 5 OF 7 CANBERRA 3059

THE "UNEVENNESS" OF WORKLOAD NOTED BY THE INSPECTORS SHOULD NOT BE READ AS AN INDICATION THAT THE SECTION IS OVERSTAFFED, BUT RATHER THAT THE EFFORT UNDERTAKEN IN THE VISIT USA EVENT MAY HAVE BEEN A MORE AMBITIOUS UNDERTAKING THAN THE POST SHOULD HAVE ATTEMPTED WITH THE PERSONNEL RESOURCES AT ITS DISPOSAL. FSL ZSIROSSY, WHO WAS GIVEN A MERITORIOUS SERVICE HONOR AWARD CITATION FOR HER PART IN STAGING THE SHOW, DID INDEED WORK LONG HOURS OF OVERTIME AND SUFFER MANY MOMENTS OF ANGUISH BEFORE AND DURING THE SHOW, AND OTHER MEMBERS OF THE SECTION FELT, TO GREATER OR LESSER EXTENT, THE EFFECTS OF HER BEING UNAVAILABLE FOR OTHER DUTIES. IT WOULD BE USEFUL TO INVITE THE COMMENTS OF THE U.S. TRAVEL SERVICE AS TO WHETHER THE RETURN FROM THIS EXTRAORDINARY EFFORT BY THE POST IS INDEED OF SUCH SMALL VALUE TO THE U.S. INTETEST AS THE INSPECTORS' REMARKS SEEM TO IMPLY.

9.1C-2: WE HAVE STRONGLY RECOMMENDED THAT ONE OF THE CCP CAMPAIGNS, THE VISIT USA CAMPAIGN, BE DOWNGRADED FROM THAT STATUS TO THAT OF A SPECIAL ACTIVITY UNDER THE CCP PROGRAM. THIS CHANGE WOULD PROVIDE ADDITIONAL TIME TO THE CHIEF OF THE CONOMIC/COMMERICAL SECTION TO PERFORM LIMITED OFFICIAL USE

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PAGE 02 CANBER 03059 05 OF 07 211120Z

ECONOMIC REPORTING. IT IS FELT THAT THE U.S. TRAVEL SERVICE SHOULD REOPEN ITS OFFICE IN SYDNEY IN VIEW OF THE IMPORTANCE OF THE TRAVEL PROGRA IN THIS COUNTRY, OR, AT A MINIMUM, FUND A PAID EXECUTIVE DIRECTOR FOR THE VISIT USA COMMITTEE WHICH WOULD CONTINUE TO BE CHAIRED BY THE CHIEF OF THE ECONOMIC/COMMERCIAL SECTION AND MADE UP OF REPRESENTATIVES OF THE LEADING AIRLINES AND TRAVEL AGENCIES. USTS HAS OBJECTED TO THIS PROPOSAL AND A FINAL DECISION IS NOT EXPECTED UNTIL LATE MAY 1978 WHEN THE FINAL VERSION OF POST'S CCP MUST BE NEGOTIATED WITH THE DEPARTMET OF COMMERCE.

J. CONSULAR AFFAIRS, SYDNEY, INSPECTION MEMORANDUM NO. 9.1D

9.1D-3: NONIMMIGRANT VISAS ARE CURRENTLY BEING PROCESSED IN FULL ACCORDANCE WITH REGULATIONS.

K. CULTURAL AFFAIRS-ICA, SYDNEY, INSPECTION MEMORANDUM NO. 9.1E

9.1E-1: ECONOMIC/COMMERCIAL SECTION UNDERTOOK A VERY USEFUL EXPERIMENT IN THE USE OF AUDIO VISUAL TECHNIQUES DURING THE PAST YEAR, UTILIZING A SONY VIDEO RECORDER AND PLAYBACK MACHINE AND VIDEO CASSETTES PRO-

VIDEO BY THE MACHINE TOOL ASSOCIATION OF AMERICA. ONE OF THE OFFICERS TOURED MAJOR CITIES IN NEW ZEALAND AND AUSTRALIA IN AN EFFECTIVE AND INEXPENSIVE PRESENTATION. THE ECONOMIC/COMMERCIAL SECTION IS EXPLORING THE POSSIBILITY OF HAVING OTHER U.S. MANUFACTURERS PREPARE AND SUPPLY VIDEO CASSETTES WHICH CAN BE USED IN THE SAME MANNER.

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PAGE 01 CANBER 03059 06 OF 07 211136Z
ACTION EA-12

INFO OCT-01 ISO-00 EB-08 MMO-01 SIG-03 CA-01 A-01
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FM AMEMBASSY CANBERRA

TO SECSTATE WASHDC IMMEDIATE 3064

LIMITED OFFICIAL USE SECTION 6 OF 7 CANBERRA 3059

9.1E-2: THE CONSULATE GENERAL HAS ORDERED A COMPLETE COMPUTER PRINTOUT OF THE ARS LIST TO BE COMPARED AGAINST THE CURRENT CONTACT FILES OF EACH SECTION WITH THE AIM OF EXPANDING AND CORRECTING THE PRESENT LIST UNTIL IT CONTAINS ALL OF THE CONSULATE GENERAL'S MOST USEFUL CONTACTS. IN THE MEANTIME, WE HAVE PROVIDED PRELIMINARY LISTS OF POLITICAL AND ACADEMIC CONTACTS TO ICA FOR INCLUSION IN THE ARS. THE PROGRAM WILL BE AN ONGOING ONE RATHER THAN A ONE-TIME EXERCISE.

1. ADMINISTRATIVE AFFAIRS, SYDNEY, INSPECTION MEMORANDUM

NO. 9.1F

9.1F-1: THE CONSUL GENERAL HAS WORKED VERY CLOSELY WITH THE ADMINISTRATIVE OFFICER AND OTHER MEMBERS OF THE SECTION AND EXERCISED DIRECT SUPERVISION OVER THE SECTION'S OPERATIONS WHEN THE ADMINISTRATIVE OFFICER TOOK A MONTH'S LEAVE. DAILY CONFERENCES ARE HELD AND PERSONAL CONTACT IS MAINTAINED AT A LEVEL OF 3 OR 4 CONVERSATIONS PER DAY TO CHECK ON THE PROGRESS OF VARIOUS

ADMINISTRATIVE FUNCTIONS AND THE WORK ON
THE FITTING OUT OF THE NEW OFFICE BUILDING. THERE
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PAGE 02 CANBER 03059 06 OF 07 211136Z

SEEMS TO BE NO DIFFICULTY IN ESTABLISHING PRIORITIES,
BUT THE TIME NEEDED FOR THE COMPLETION OF SOME TASKS
IS STILL UNDULY LONG.

9.1F-4: THE CONSULATE GENERAL'S EXPENDABLE AND NON-EXPENDABLE
RECORDS ARE NOW CURRENT.

9.1F-5: ARRANGEMENTS HAVE BEEN MADE BY THE ADMINISTRATIVE
SECTION TO SELL THE WALLANGRA ROAD HOUSE IN SYDNEY
AS SOON AS PERMISSION IS RECEIVED FROM EA/EX. THE
SALE HAD BEEN RECOMMENDED BY THE POST BEFORE THE
INSPECTION.

M. PERSONNEL EVALUATION SYSTEM, SYDNEY, INSPECTION MEMORANDUM
NO. 9.1G

9.1G-1: THE RATING PERIOD FOR ALL LOCAL EMPLOYEES HAS BEEN
SYNCHRONIZED BY THE EMBASSY AT ONE YEAR FROM THE IN-
STITUTION OF THE RECENT WAGE ADJUSTMENT. STEPS HAVE
BEEN TAKEN TO INSURE THAT ALL EVALUATION REPORTS
WILL BE PREPARED AND SUBMITTED WITHIN ONE MONTH OF
THE DUE DATE.

N. POST MANAGEMENT, MELBOURNE, INSPECTION MEMORANDUM NO. 9.2A

9.2C-2: THE CONSUL GENERAL IS SYMPATHETIC WITH THIS
RECOMMENDATION AND HOPES THAT THE PROGRAMMED
WORKLOAD WILL BE REDUCED. SUCH A REDUCTION, HOWEVER,
REQUIRES EMBASSY AND WASHINGTON CONCURRENCE. THE
CONSUL GENERAL IS ALSO MAKING AN EFFORT TO REDUCE THE
TRADITIONAL REPRESENTATIONAL RESPONSIBILITIES OF THE
ECONOMIC/COMMERCIAL OFFICERS SO THAT THEY MAY HAVE MORE
TIME FOR ECONOMIC ANALYSIS AND ASSESSMENT REPORTING.
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PAGE 03 CANBER 03059 06 OF 07 211136Z

9.2D-1: THIS RECOMMENDATION HAS BEEN IMPLEMENTED. RECEIPTS
FOR PASSPORTS ARE NOW ISSUED ONLY UPON SPECIFIC
REQUEST.

9.2D-2: THE CONSULATE GENERAL ACCEPTS THE WISDOM OF THIS
RECOMMENDATION AND SOME CROSS-TRAINING HAS ALREADY

BEEN ACCOMPLISHED. THE RECOMMENDATION WILL BE FULLY IMPLEMENTED AS SOON AS ALL FOUR VISA CLERKS ARE ADEQUATELY TRAINED IN THEIR PRIMARY RESPONSIBILITIES.

9.2D-3: THE CONSULATE GENERAL AGREES WITH THIS RECOMMENDATION.

9.2F-1: CONSULATE GENERAL WILL FORWARD SF-1190'S TO THE DEPT'S ALLOWANCES DIVISION FOR REVIEW. AT PRESENT ONLY TWO MEMBERS OF THE POST ARE USING HOUSING ALLOWANCES AND ONLY BECAUSE THEY ARE NEARING THE END OF THEIR TOUR.

9.7-2: THE CONSULAR AGENT IN ADELAIDE IS AWARE THAT HE IS DIRECTLY SUPERVISED AND EVALUATED BY THE PRINCIPAL OFFICER IN MELBOURNE.

N. CONSULATE BRISBANE, INSPECTION MEMORANDUM NO. 9.3

9.3-1: COMPLIANCE SUBMITTED CANBERRA'S 2801, APRIL 14, 1978.

9.3-2: EMBASSY CANBERRA HAS LEASED SUITABLE REPRESENTATIONAL QUARTERS FOR THE PRINCIPAL OFFICER.

9.3-3: SINCE THE INSPECTOR THE COMMERCIAL ASSISTANT HAS BEEN KEEPING MORE SYSTEMATIC AND ACCURATE COUNT OF BUSINESS VISITORS AND INQUIRIES WITH A VIEW TO ACHIEVING AN OBJECTIVE MEASURE OF THE IMPACT OF THE POST'S NEW COMMERCIAL LIBRARY AND THE REPOSITIONING OF STAFF ON TRADE AND TRAVEL PROMOTION. INDICATIONS TO DATE ARE THAT BOTH ARE PAYING OFF. THREE MAJOR TRADE AND LIMITED OFFICIAL USE

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PAGE 04 CANBER 03059 06 OF 07 211136Z

TRAVEL EVENTS SO FAR IN 1978 YIELDED EXCELLENT RESULTS AND ANSWERS TO FOLLOW-UP INQUIRIES (ANOTHER NEW PRACTICE INTRODUCED) GIVE GOOD REASON TO ANTICIPATE A SUBSTANTIAL INCREASE IN PURCHASES OF AMERICAN MERCHANDISE AND TRAVEL TO THE U.S.

9.3-4: SINCE ARRIVING AT POST LAST OCTOBER THE PRINCIPAL OFFICER HAS HELD FULL STAFF MEETINGS ON THE AVERAGE OF ONCE A WEEK. ALL FSLs ARE ENCOURAGED TO, AND DO, CONTRIBUTE TO OPEN DISCUSSIONS OF PROBLEMS, POLICIES AND PLANS. SINCE THE INSPECTION ONE FSL HAS BEEN SENT TO SYDNEY FOR TRAINING AND CONSULTATION AND THE PRINCIPAL OFFICER PLANS TO SEND OTHERS TO SYDNEY AND CANBERRA FOR THE SAME PURPOSE AS RESOURCES PERMIT.

O. CONSULATE PERTH, INSPECTION MEMORANDUM NO. 9.4

9.4-1: A PIT EMPLOYEE HAS BEEN HIRED TO MEET PEAK DEMANDS.

9.4-2: IN APRIL/MAY 1977, PERSONNEL SENT OUT A QUESTIONNAIRE FORM FOR THIS PURPOSE. IT IS THE POST'S UNDERSTANDING THAT THIS FORM WILL BE USED THROUGHOUT THE FOREIGN SERVICE TO RECLASSIFY POSITIONS.

9.4-3: COMPLIANCE DEFERRED PENDING DISCUSSIONS WITH INCOMING CONSUL (EARLY MAY).

9.4-4: NON-PROFESSIONAL COURIER RUNS FROM PERTH TO CANBERRA HAVE BEEN REINSTITUTED.

9.4-5: COMPLIANCE DEFERRED UNTIL DECISION TAKEN TO AUTHORIZE

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PAGE 01 CANBER 03059 07 OF 07 211039Z

ACTION EA-12

INFO OCT-01 ISO-00 EB-08 MMO-01 SIG-03 CA-01 A-01
SY-05 SSO-00 INRE-00 INR-10 PER-01 ICA-11 ABF-01
FS-01 OC-06 CCO-00 FBOE-00 OPR-02 COME-00 VO-05
/069 W

-----124681 211220Z /11

O 210854Z APR 78

FM AMEMBASSY CANBERRA

TO SECSTATE WASHDC IMMEDIATE 3065

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MOVE SOON OR TO DEFER UNTIL EXPIRY OF LEASE.

P. CONSULAR AGENCY, ADELAIDE, INSPECTION MEMORANDUM NO. 9.7

9.7-1: THE REGIONAL SECURITY OFFICER IN CANBERRA WILL VISIT THE CONSULAR AGENT IN ADELAIDE AS PART OF AN AREA INSPECTION IN JUNE 1978.

9.7-2: THE CONSULAR AGENT IN ADELAIDE IS AWARE THAT HE IS DIRECTLY SUPERVISED AND EVALUATED BY THE PRINCIPAL OFFICER IN MELBOURNE.

Q. AMERICAN EMPLOYEES COMMISSARY AND WELFARE ASSOCIATION, CANBERRA, INSPECTION MEMORANDUM NO. 11.1

11.1-1: EMBASSY CANBERRA HAS INSTRUCTED THE AMERICAN EMPLOYEES COMMISSARY AND WELFARE ASSOCIATION (AECWA) TO INCREASE THE MARKUP SUFFICIENTLY TO ENSURE A NET

PROFIT OF 2.5 TO 3 PERCENT.

11.1-2: THE AECWA IS IN THE PROCESS OF PREPARING NEW
EMPLOYMENT CONTRACTS FOR ITS COMMISSARY AND SNACK
BAR MANAGERS.

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PAGE 02 CANBER 03059 07 OF 07 211039Z

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Message Attributes

Automatic Decaptioning: X
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Concepts: n/a
Control Number: n/a
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Draft Date: 21 apr 1978
Decaption Date: 01 jan 1960
Decaption Note:
Disposition Action: RELEASED
Disposition Approved on Date:
Disposition Case Number: n/a
Disposition Comment: 25 YEAR REVIEW
Disposition Date: 20 Mar 2014
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
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Enclosure: DG ALTERED
Executive Order: N/A
Errors: N/A
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Review Release Date: n/a
Review Release Event: n/a
Review Transfer Date:
Review Withdrawn Fields: n/a
SAS ID: 2896596
Secure: OPEN
Status: NATIVE
Subject: EA/ANP INSPECTION COMPLIANCE
TAGS: ASIG, AS
To: STATE
Type: TE
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